



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**\*REVISED 11-13-2015**

**"Jefferson County: Responsible government  
advancing quality of life"**

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

## MEMORANDUM

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** November 12, 2015

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of November 16, 2015

<b>November 16, 2015 Monday</b>	Planning and Zoning Committee – Site Inspections	8:00 a.m.	Jefferson County Courthouse Rm 203
	Intercounty Coordinating Committee (ICC)	9:00 a.m.	Dodge County Admin Building 127 E. Oak St, Rm H&I, Juneau
	Drainage Board	9:30 a.m.	Jefferson County Courthouse Rm 202
<b>November 17, 2015 Tuesday</b>	No Scheduled County Meetings		
<b>November 18, 2015 Wednesday</b>	Land and Water Conservation Committee	8:00 a.m.	Jefferson County Courthouse Rm 112
	Local Emergency Planning Committee (LEPC)	1:00 p.m.	UW Extension 864 Collins Rd, Jefferson
<b>November 19, 2015 Thursday</b>	Historic Sites Preservation	7:00 p.m.	UW Extension 864 Collins, Rm 12, Jefferson
	Planning and Zoning Committee – Public Hearing	7:00 p.m.	Jefferson County Courthouse Rm 205
<b>November 20, 2015 Friday</b>	Law Enforcement and Emergency Management Committee	8:30 a.m.	Jefferson County Courthouse Rm 112
<b>November 21, 2015 Saturday</b>	<b>*Lake Ripley Management District</b>	<b>9:00 a.m.</b>	<b>Town of Oakland N4450 CTH A, Cambridge</b>
<b>November 22, 2015 Sunday</b>	No Scheduled County Meetings		

**AGENDA**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**SITE INSPECTIONS**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**ROOM 203, COUNTY COURTHOUSE**  
**311 S. CENTER AVE., JEFFERSON, WI 53549**  
**8:00 A.M. ON MONDAY, NOVEMBER 16, 2015**

- 1. Call to Order**
- 2. Roll Call (Establish a Quorum)**
- 3. Certification of Compliance with the Open Meetings Law**
- 4. Approval of the Agenda**
- 5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
- 6. Communications**
- 7. Site Inspection for Balsam Hill Subdivision, Sec. 2, Town of Watertown**
- 8. Site Inspections for Petitions to be presented in Public Hearing on November 19, 2015:**
  - CU1861-15 – Evenson Construction Co Inc./Donald & Susan Ebbert Property, **N2795 Ebbert Ln**, Town of Oakland
  - R3857A-15 – Thomas Brown/Joyce Brown Property, **N2033 County Road A and Danielson Rd**, Town of Sumner
  - R3854A-15 & CU1859-15 – Steve Zak, **N7769 County Road O**, Town of Waterloo
  - CU1860-15 – Classic Seamless Gutters Inc., **N8209 County Road F**, Town of Ixonia
  - R3855A-15 – Theodore J Mueller, **W2027 Church Dr.**, Town of Concord
  - R3856A-15 – Steven Holz, **Lower Hebron Road & County Road D**, Town of Hebron
- 9. Adjourn**

**If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).**

*A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made. A digital recording of the meeting will be available in the Zoning Department upon request.**



# *Intercounty Coordinating Committee*

## *Columbia, Dodge, Green Lake, Jefferson, Marquette & Sauk Counties*

### MEETING AGENDA & PROGRAM

(Updates in Process)

**Officers:**

Chairman

Russell Kottke  
Dodge County  
W8542 Laurel Hill Road  
Fox Lake, WI 53933

Vice Chairman

Andy Ross  
744 S. Main Street  
Poynette, WI 53955

Secretary / Treasurer

Dodge County UW-Extension  
127 E Oak Street  
Juneau, WI 53039

**Member Contacts:**

Columbia County

Vern E. Gove  
400 Dewitt Street  
Portage, WI 53901

Dodge County

Russell Kottke  
W8542 Laurel Hill Road  
Fox Lake, WI 53933

Green Lake County

Jack Meyers  
N 665 Fountain Lane  
Dalton, WI 53926

Jefferson County

Jim Schroeder  
539 E Reinel St  
Jefferson, WI 53549

Marquette County

Bob Miller  
N1305 18<sup>th</sup> Rd  
Dalton, WI 53926

Sauk County

Marty Krueger  
346 Warren Avenue  
Reedsburg, WI 53959

**Mailing Address:**

UW-Extension  
127 E Oak Street  
Juneau, WI 53039

<b>DATE:</b>	November 16, 2015
<b>TIME:</b>	9:30 AM
<b>PLACE:</b>	Dodge County Administration Building 1st Floor Auditorium, Rooms H & I 127 East Oak Street, Juneau WI 53039

<b>9:00 AM</b>	<b>Gathering</b>
<b>9:30 AM</b>	<p>Call to Order</p> <p>Pledge of Allegiance</p> <p>Certification of Open Meeting Notice</p> <p>Adoption of Agenda</p> <p>Approval of Previous Meeting Minutes</p> <p>Reports from Visiting Legislative Officials</p> <p>Update of County Issues – WCA</p> <p>Open Discussion of County Issues</p> <p><b>Program Topics:</b></p> <p><b>Opportunities offered by the Workforce Innovation and Opportunity Act</b></p> <p><b>Innovations that will transform the skill needs of the workforce</b></p> <p><b>Presenter:</b> Pat Schramm – Executive Director/CEO Workforce Development Board of South Central WI</p> <p><b>Presenter:</b> Paul Stelter – CEO, Fox Valley Workforce Development Board</p> <p>Open Discussion of County Issues</p> <p>Adjourn</p>

JEFFERSON COUNTY FARM DRAINAGE BOARD

Board Meeting to be held at  
Jefferson County Courthouse  
311 S. Center Avenue, Room 202  
Jefferson, WI 53549

Monday, November 16, 2015  
9:30 a.m.

*AGENDA*

1. Call meeting to order
2. Pay bills
3. Motion to adjourn

***A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County board of Supervisors, may be present at this meeting.***

**Special Needs Request** - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

***Jefferson County Land & Water Conservation Committee Agenda***  
***"Working Together to Protect & Enhance the Environment"***

***Jefferson County Courthouse***  
***311 S Center Ave, Rm 112***  
***Jefferson, WI 53549-1701***

***Wednesday, November 18, 2015 @ 8:00 am***

***Committee Members: Matthew Foelker (Chair), Ed Morse (Vice Chair), Peter Hartz (Secretary), Gregg Patrick (Member), Frank Anfang (FSA Rep)***

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the November Agenda
5. Approval of the October 21, 2015 Meeting Minutes
6. Communications
  - Department of Agriculture, Trade & Consumer Protection (DATCP) November 2015 Report
  - DATCP Updated FPP Guidance Letter
7. Citizen Comments (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Natural Resources Conservation Service (NRCS) Report
9. Discussion and Possible Action on Participation with the Oconomowoc Adaptive Management Program
10. Discussion on Jefferson County Land & Water Resource Management (LWRM) Plan Extension Approval
11. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
12. Discussion and Possible Action on Cancellations of Notices of Noncompliance - FPP
13. Review of the Monthly Financial Report (September)
14. Discussion on Items for the Next Agenda
15. Next Scheduled Meeting:
  - December 18, 2015 @ 8:00 am in Room 112
16. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

**JEFFERSON COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE**

COMMITTEE MEMBERS: GAIL SCOTT, ADAM BOLS, ROBERT DE WOLFE, DONNA HAUGOM, SHERIFF PAUL MILBRATH, PAUL HABLE, TED TUCHALSKI, ANDY JORGENSEN, CAPTAIN DUANE SCOTT, NYCOL HABERMAN, CHIEF VERN BUTZINE, RYAN LESLIE, ANGELA SWINEHART, STEPHANIE GANDER, KRAIG BIEFELD, RYAN ELLIFSON, MICHAEL KOLLER

UW-Extension (Lower level of Workforce Development Center)  
864 Collins Road, Jefferson WI 53549

**WEDNESDAY, NOVEMBER 18, 2015 at 1:00 p.m.**

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen Comments (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Discussion and possible approval of August 19, 2015 Meeting Minutes
7. Communications
8. Discussion on City of Watertown Train Derailment
9. Discussion on Hazardous Materials Spills/Billings – from 08/19/15 to 11/18/15
10. Discussion on Commercial Pool & Spa – update
11. Discussion on 2016 training and preparation for a full-scale exercise (Miles Paratus)
12. Updated Off-site Plans (08/19/15 to 11/18/2015)
  - United Cooperative – Johnson Creek – Anhydrous Ammonia (213,000 lbs.)
    - plan update complete
  - BASO Gas Products – Watertown – Anhydrous Ammonia (4,377 lbs.)
    - plan update complete
  - Concord Generating Station – Watertown – Sulfuric Acid (300,900 lbs.)
    - plan update complete
  - Diversey – Watertown – Ammonia (8,880 lbs.), Hydrofluoric Acid (516 lbs.), Sulfuric Acid (80,380 lbs.)
    - plan update complete
  - Eaton Electrical – Watertown – Sulfuric Acid (2,309 lbs.)
    - site visit complete, plan update in progress
  - Standard Process – Palmyra – Anhydrous Ammonia (34,707 lbs.), Sulfuric Acid (3,020 lbs. – still verifying this quantity)
    - site visit complete, plan update in progress
  - Nasco – Fort Atkinson – Formaldehyde (37% - 7,382 lbs.), Formaldehyde (10% - 43,915 lbs. – still verifying this quantity), Phenol (90% - 6,275 lbs.), Sulfuric Acid (2,000 lbs.)
    - site visit complete, plan update in progress
  - Insight FS – Jefferson – Paraquat Dichloride (42 lbs.)
    - site visit complete, plan update in progress
  - Nestle Purina – Jefferson – Sulfuric Acid (40,950 lbs. – still verifying this quantity)
    - site visit complete, plan update in progress
  - Loeb-Lorman Metals – Fort Atkinson, Watertown – Assets have been sold, working on final transmittal information for both locations.
  - McCain – Fort Atkinson – being purchased by Jones Dairy Farm, sale to be concluded by Dec 2015 – working on final transmittal information.
13. Agency Updates
  - a. American Red Cross
  - b. Salvation Army
  - c. Southern Region Health Care Coalition

14. Correspondence
15. Set Time/Date Next Meeting Tentative – February 17, 2016 at 1:00 p.m.
16. Adjourn

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Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made

**Agenda**  
**Jefferson County Historic Sites Preservation Commission**  
**UWEX Building, Room 12**  
**Jefferson, WI**  
**Thursday, November 19, 2015**  
**7:00 p.m.**

Commission Members: Cindy Arbiture, Chair  
Robert Birmingham, Vice-Chair  
Julia Ince - Secretary  
Ed Morse, Jefferson Co. Board Representative  
James Levy  
Michael Opager  
John Molinaro

1. Call to Order
2. Attendance
3. Certification of compliance with the Open Meeting Law
4. Review of agenda
5. Approve the meeting minutes of October 15, 2015
6. Communications
7. Citizen Comments

**New Business**

8. Timber-frame house at N7477 County Hwy O, Town of Waterloo, property is included in NW historic survey  
– Steve Nass
9. Discussion regarding offering small group, educational workshops
10. Commission mailing list database edits
11. Commission member attendance, establish guidelines
12. Legacy contract, second invoice received

**Old Business**

13. Follow-up on historic properties: Hyer, Kinkade, Redmer, Scout log cabin Palmyra
14. Schedule Commission planning session for future goals, measurable outcome
15. Penelope Alwin, invitation was extended to a commission meeting
16. Map layering with historic survey results, set date for Chip Brown, WHS
17. Next meeting date; January of 2016 – date to be determined
18. Future agenda items

Adjourn



**NOTICE OF PUBLIC HEARING**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**SUBJECT:** Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

**DATE:** Thursday, November 19, 2015

**TIME:** 7:00 p.m. (*Courthouse doors will open at 6:30*)

**PLACE:** Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law Requirements**
4. **Approval of Agenda**
5. **Explanation of Process by Committee Chair**
6. **Public Hearing**

**NOTICE IS HEREBY GIVEN** that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, November 19, 2015, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS**

**R3854A-15 & CU1859-15 –Steve Zak:** Rezone with conditional use to allow for storage of contractor's equipment and materials at **N7769 County Road O** in the Town of Waterloo on PIN 030-0813-3044-004 (2.045 Acres).

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL AND RURAL  
RESIDENTIAL**

**R3855A-15 – Theodore J Mueller:** Create a 2.67-acre A-3 lot at **W2027 Church Dr.** in the Town of Concord from part of PIN 006-0716-0833-000 (35.97 Acres).

**R3856A-15 – Steven Holz:** Rezone to create a 1.6-acre building site on **Lower Hebron Rd. and County Road D** in the Town of Hebron from part of PIN 010-0515-1511-000 (69.231 Acres)

**R3857A-15 – Thomas Brown:** Create a 3-acre farm consolidation lot around the home at **N2033 County Road A**, and two, 1-acre building sites on **Danielson Road**, all from PIN 028-0513-0921-000 (39 Acres) in the Town of Sumner.

## CONDITIONAL USE PERMIT APPLICATIONS

**CU1860-15 –Classic Seamless Gutters Inc.:** Conditional use to allow retailing that is freestanding in an Industrial zone, allowing for a showroom for fireplace and masonry products at **N8209 County Road F**, Town of Ixonia, on PIN 012-0816-2232-041 (0.73 Acre).

**CU1861-15 – Evenson Construction Co, Inc./Donald & Susan Ebbert:** Conditional use to allow extension of time limit for mineral extraction at **N2795 Ebbert Lane** in the Town of Oakland. Also allow consideration of a change in conditions for the operation as expressed with CU1624-10 so that when blasting will be conducted or structural evaluations are requested, neighbors within ½ mile radius will be eligible. The current language requires a 1 mile radius.

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*A recording of the meeting will be available from the Zoning Department upon request.*

# Office of the Sheriff – Jefferson County



411 S. Center Avenue  
Jefferson, Wisconsin 53549-1703

**Paul S. Milbrath, Sheriff**

**Jeffrey Parker, Chief Deputy**

Jerry Haferman ★  
Administrative Captain

Duane Scott ★  
Patrol Captain

Paul Wallace  
Jail Captain

## **AGENDA**

### **LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE**

Jefferson County Courthouse, Room 112

311 S. Center Ave.

Jefferson, WI 53549

**Friday, November 20, 2015 @ 8:30 a.m.**

**DWAYNE MORRIS, CHAIR; AMY RINARD, VICE CHAIR; AL COUNSELL, SECRETARY; KIRK LUND; MICHAEL WINEKE**

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of the agenda
5. Public comment – Members of the public who wish to address the committee on specific agenda items must register their request at this time.
6. Approval of the September 25, 2015 meeting minutes
7. Communications
8. Grants – Update of ongoing or new grants
9. Report from the Sheriff
10. Review monthly bills and financial items (September/October)
11. Report on the budget
12. Review monthly jail and patrol activity reports
13. Discuss / approve jail assessment fund items
14. Next meeting date is December 18, 2015
15. Adjourn

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Business 920.674.7310 ★ Patrol 920.674.7344 ★ Detectives 920.674.7360 ★ Civil Process 920.674.7339 ★ Jail 920.674.7336  
Toll Free: Jefferson County 1.800.675.7310



Lake Ripley Management District  
Meeting of the Board of Directors  
January 10, 2015  
9:00 A.M. at Oakland Town Hall

- I. Call to Order and Roll Call
- II. Public Comment
- III. Approve Minutes of Last Meeting (11/15/2014)
- IV. Treasurer's Report
- V. Lake Manager's Report
- VI. Old Business
  - A. Discussion and possible action on Board Member Retirement Recognition
  - B. Discussion and possible action on Outreach Methods and Goals
  - C. Discussion and possible action on Monogram Apparel
  - D. Discussion and possible action on Trapping permit application/ Program Amendments
- VII. New Business
  - A. Discussion and possible action on Preserve/Restoration Consulting Proposal
  - B. Discussion and possible action on Phragmites RFP Bids
  - C. 10:15 a.m. Closed session [as per Wis. Statute §19.85 (1) (a) Deliberating concerning a detachment case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body; as per Wis. Statute §19.85 (1) (g) conferring with legal counsel for the governmental body]
- VIII. Correspondence/Announcements
- IX. Adjournment